

CRITICAL INCIDENT COVID 19 DEBRIEFING

THE HOT DEBRIEF

→ WHY?

This is a chance for a wellbeing check for the team and identify any immediate concerns to help us prepare for looking after our other residents and each other.

→ WHEN?

Following an incident within the home, a resident death or any other complex situation that has arisen in the home.

→ WHERE?

Our debrief sessions will happen:

→ WHO?

Only staff involved in the incident should be invited to participate. Attendance is optional. No observers and led by a member of the team who feels confident to lead the conversation

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→ HOW?

1. Establish facts using a narrative approach, allowing questions to facilitate an understanding of the event.
2. Acknowledge the significance of the event, give staff the opportunity to process the information and check that staff feel ok to carry on working
3. Identify any immediate changes to equipment, process or staff that need to occur ensuring these are handed over to both the Team Lead for the day but also your Manager.

FOLLOW UP

Ensure that an update is emailed to your Manager with the resident name and staff present. This is not about blame but staff and resident welfare ensuring that everyone has the right support to carry out their job to the best of their ability.

Please also ensure that you email your Manager with the details of any immediate changes and if these have been actioned or require further follow up.